



July 1, 2021

Dear Prime Contractor:

ORDA will be hosting its annual Contract Opportunities Briefing and Minority, Women and Service Disabled Veteran's (WBE/SDVOB) Matchmaker on September 23, 2021 from 1:00 PM-4:30 PM at the Whiteface Mountain Ski Center Cafeteria, 5021 State Route 86, Wilmington, NY 12997. The event is your chance to meet one on one with minority, women and service-disabled veteran (MWBE/SDVOB) companies for teaming and subcontracting opportunities as well as to learn about upcoming contracting opportunities with ORDA for 2021-2022.

We are requesting your attendance as an exhibitor to meet with MWBE and SDVOB firms who will preregister for 10 minute one on one sessions with you at your exhibitor table. Set up and registration will be from 1:00PM- 1:30 PM. Representatives from the NYS Office of Minority and Women Business Development (MWBE) Service Disable Business Development Office (SDVOB) will be discussing their programs and be on hand at the event to answer questions. The program will kick off at 1:30 followed by matchmaking from 2:15- 3:30 PM, and a networking reception with light refreshments from 3:30-4:30 PM.

If you are a current contract holder with ORDA, we *strongly* suggest you attend and exhibit at this forum in order to assist your company in meeting its MWBE and SDVOB goals. One conference table and chairs will be provided at the matchmaker for your use. Exhibits and booths are not required. This is a free event. Purchasing officials and project managers will be on site to discuss upcoming contracting opportunities and project specifics with you.

To register as an exhibitor for this event, please complete the attached registration form and return to Ginny MacCallum at [ordacompliance@gmail.com](mailto:ordacompliance@gmail.com) no later than August 30, 2021.

We hope to see you there!

Ginny MacCallum  
**ORDA Compliance**

OLYMPIC REGIONAL DEVELOPMENT AUTHORITY

2634 Main Street • Lake Placid, NY 12946



**Minority, Women and Service-Disabled Veteran Owned Business Matchmaker and Opportunities Forum**

**September 23, 2021 1:00-4:30 PM**

**Whiteface Mountain Ski Center Cafeteria, 5021 State Route 86, Wilmington, NY 12997**

**Please register by August 30, 2021**

**Exhibitor Registration**

**EXHIBITOR INFORMATION**

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Number of Attendees: \_\_\_\_\_ Attendees Names: \_\_\_\_\_

Are you currently a prime contractor with ORDA? \_\_\_\_\_

Exhibitors are requested to set up between 1:00-1:30 PM on September 23, 2021 in the Cafeteria at the Whiteface Mountain Ski Center.

One conference table and chairs will be provided for each exhibitor. No booths or exhibits required.

Please email this form to: Ginny MacCallum- [ordacompliance@gmail.com](mailto:ordacompliance@gmail.com)