



NEW YORK STATE
**OLYMPIC REGIONAL
DEVELOPMENT AUTHORITY**

Request for Qualifications (RFQ)
for
LAKE PLACID EVENT LODGING

Addendum #1
June 8, 2023

RFQ Release Date: April 27, 2023
RFQ Submissions Due: July 24, 2023

The changes set forth below are to be made to the Request for Qualifications (RFQ) dated April 27, 2023.

RFQ Section 4. RFQ Timetable, Meeting of Interested Bidders & Submission of Response to RFQ

Delete Section in its entirety and replace it with the following:

Section 4. RFQ Timetable, RFQ Submissions & Additional Meeting of Interested Bidders

4.1 RFQ Timetable

The following timetable is established for this RFQ and is subject to change. The Olympic Authority may extend the due date for submissions by issuance of published addenda to this RFQ. Prior to making a submission, bidders should check the NY State Contract Reporter website (<https://www.nyscr.ny.gov>) or the Olympic Authority’s website (<https://orda.org/do-business/other-opportunities/>) to confirm the issuance of any addenda relating to this RFQ schedule.

<u>Event</u>	<u>Date</u>
Issuance of Request for Qualifications:	April 27, 2023
Meeting of Interested Bidders	May 10, 2023
Additional Meeting of Interested Bidders	June 21, 2023
Deadline for Submission of Bidder Questions:	June 30, 2023 @ 4:00 PM ET
Issuance of Responses to Bidder Questions:	July 10, 2023
Addendum (if required):	July 10, 2023
Submissions Due Date:	July 24, 2024 @ 2:00 PM ET

4.2 Submission of Responses to RFQ

Only submissions from bidders who furnish all required information and meet the mandatory requirements as set forth in Articles 6 and 7 below will be considered. Submissions must be received at the below e-mail address on or before 2:00 PM ET on the date indicated in Section 4.1. The time of receipt of all submissions will be determined by the Olympic Authority.

Submit all required documents to the Olympic Authority **via e-mail** to the following:

Edward Kowalewski at ekowalewski@orda.org

The Olympic Authority cannot be held responsible for e-mails that are not received. Bidders should take appropriate actions to confirm that their submission has been received.

4.3 Late Submissions May Be Rejected

Any submission received after the established time will be considered a Late Submission. A Late Submission may be rejected and disqualified from consideration. Notwithstanding the foregoing, a Late Submission may be accepted in the Olympic Authority's sole discretion where the Late Submission meets the requirements of this RFQ and it is in the best interest of the Olympic Authority to accept the Late Submission. However, in no event will the Olympic Authority be under any obligation to accept a Late Submission. The basis for any determination to accept a Late Submission shall be documented in the procurement record.

4.4 Ownership of RFQ and Submissions

This RFQ remains the property of the Olympic Authority at all times, and all submission in response to this RFQ, once delivered, become the property of the Olympic Authority.

4.5 Additional Meeting of Interested Bidders

A second meeting of interested bidders will be held on June 21, 2023, at 10:00 a.m. at the Olympic Jumping Complex located at 5486 Cascade Road, Lake Placid, New York 12946. Below is the draft agenda for the meeting.

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MEETING OF INTERESTED BIDDERS

June 21, 2023, at 10:00 a.m.
Olympic Jumping Complex
5486 Cascade Road
Lake Placid, New York 12946

AGENDA

- Need For Olympic Authority Event Lodging
- Revised Worksheet - Sample attached hereto as Attachment A
- Additional Rates and Rooms to Offer
- Completing Worksheet
- Term Lodging Agreements
- Event Room Selection Process

Attachment A

Sample Revised Event Lodging Worksheet

July 2023 Example

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	Notes: Ironman Blackout Dates July 20TH - 23RD, Summit LAX 30TH - August 5TH				

Offered Rates: | Rate(s) and max rooms at rate if available.

Red Rate Range	Rate	Max # of Rooms	Green Rate Range	Rate	Max # of Rooms
Starting Rate	\$299	15	Starting Rate	\$239	20
Flat		0	Flat		0
Blue Rate Range	Rate	Max # of Rooms	Blackout No Rates 0 Available		
Starting Rate		0			
Flat	\$159	70			

Additional Information

Occupancy:

Reservation Cut-Off:

Required Deposits / Payment Schedule:

Cancellation Details:

Additional Offer Terms: